

**TOWN OF DANDRIDGE, TENNESSEE
BOARD OF MAYOR AND ALDERMEN
Regular Meeting
8 August 2023**

I. CALL TO ORDER

- A. The Dandridge Board of Mayor and Aldermen (BMA) met in a regular session in Dandridge, Tennessee on Tuesday, the 8th day of August 2023.
- B. Mayor GEORGE GANTTE was present and presiding and called the meeting to order.

II. ROLL CALL

- A. A roll call of the BMA was conducted with the following members responding:
 - Mayor GEORGE GANTTE
 - Alderman MIKE CHAMBERS
 - Alderman JEFF DEPEW
 - Alderman JESSICA ELDER
 - Alderman MIKE NELSON

ABSENT: Vice-Mayor TODD KESTERSON
Alderman MARIANNE REESE

- B. A quorum being present, the following business was conducted and entered on the record:

III. PUBLIC HEARING

- Application for Special Occasion Beer Permit (Michael D. Dockery/Dandridge Scots-Irish Festival), September 29-30, 2023, Main Street

No Comments

- **Resolution No.23/24-05** to Annex Certain Territory Upon Written Consent of the Owners and to Incorporate the Same Within the Boundaries of the Town of Dandridge, Tennessee (Hart Road, Map 58, Parcels 20.01 & 31)

No Comments

- **Ordinance No. 23/24-06 Amending** the “Zoning Map of the Town of Dandridge, TN” a Component of the “Zoning Ordinance of the Town of Dandridge, TN” from A-1 (Agriculture District) to a R-1 (Low Density Residential District) (Hart Road, Map 58, Parcels 20.01 & 31)

No Comments

- **Ordinance No. 23/24-07** to Amend Title 5 Chapter 4 Sections 5-405 & 406 of the Dandridge Municipal Code (Purchasing – Sealed Bid & Competitive Bidding Requirements)

No Comments

- **Ordinance No. 23/24-09** Amending the “Zoning Map of the Town of Dandridge, TN” a Component of the “Zoning Ordinance of the Town of Dandridge, TN” from R-1 (Low Density Residential District) to a R-2 (High Density Residential District) (Old Jefferson City Hwy, Map 68J, Group B, Parcel 20)

No Comments

- **Ordinance No. 23/24-10** Amending the “Zoning Map of the Town of Dandridge, TN” a Component of the “Zoning Ordinance of the Town of Dandridge, TN” from B-4 (Residential/Commercial Resort District) to a R-1 (Low Density Residential District) (Hwy 139, Map 76, Parcel 41.02)

No Comments

- **Ordinance No. 23/24-12** Amending the Zoning Ordinance of the Town of Dandridge, TN, to Add Manufactured Home Sales to the B-2 Zone as a Permitted Use with Conditions

No Comments

IV. READING OF THE MINUTES

It came on a motion by Alderman ELDER, seconded by Alderman CHAMBERS, to approve the Regular Session minutes of the July 11, 2023, meeting as written.

On a voice vote, the motion passed unanimously, and was so ordered.

V. PUBLIC PRESENTATIONS/COMMENTS

- Louis & Debbie Vega (Cherokee Drive/Evans Lane) – Concerned with intersection and speeding along Cherokee Drive.

VI. PRESENTATION OF PETITIONS, MEMORIALS, REMONSTRANCES, AND COMMUNICATIONS

None presented.

VII. BUSINESS PRESENTED BY THE MAYOR

None presented.

VIII. FINANCIAL REPORT BY THE TOWN RECORDER

<u>Bank Balance:</u>	<u>BMA Acct:</u>	\$5,099,921.72	<u>DVFD Balance:</u>	\$ 380,447.25
	<u>Drug Fund Balance:</u>	\$ 24,200.16	<u>DWMF Balance:</u>	\$3,458,209.20

IX. PRESENTATION OF ORDINANCES AND RESOLUTIONS

- **Resolution No.23/24-05** to Annex Certain Territory Upon Written Consent of the Owners and to Incorporate the Same Within the Boundaries of the Town of Dandridge, Tennessee (Hart Road, Map 58, Parcels 20.01 & 31)

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve Resolution No. 23/24-05.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- **Resolution No.23/24-06** Authorizing the Town of Dandridge to Participate in the Property Conservation Matching Grant Program

Purchase fencing for downtown pump station.

It came on a motion by Alderman ELDER, seconded by Alderman NELSON, to approve Resolution No.23/24-06.

On a voice vote, the motion passed unanimously, and was so ordered.

- **Resolution No.23/24-07** Honoring Dandridge, TN Resident Elissa Longmire

It came on a motion by Alderman CHAMBERS, seconded by Alderman ELDER, to approve Resolution No.23/24-07.

On a voice vote, the motion passed unanimously, and was so ordered.

- Second/Final Reading of **Ordinance No. 23/24-06 Amending** the “Zoning Map of the Town of Dandridge, TN” a Component of the “Zoning Ordinance of the Town of Dandridge, TN” from A-1 (Agriculture District) to a R-1 (Low Density Residential District) (Hart Road, Map 58, Parcels 20.01 & 31)

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve Ordinance No. 23/24-06 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Second/Final Reading of **Ordinance No. 23/24-07** to Amend Title 5 Chapter 4 Sections 5-405 & 406 of the Dandridge Municipal Code (Purchasing – Sealed Bid & Competitive Bidding Requirements)

It came on a motion by Alderman ELDER, seconded by Alderman DEPEW, to approve Ordinance No. 23/24-07 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Second/Final Reading of **Ordinance No. 23/24-09** Amending the “Zoning Map of the Town of Dandridge, TN” a Component of the “Zoning Ordinance of the Town of Dandridge, TN” from R-1 (Low Density Residential District) to a R-2 (High Density Residential District) (Old Jefferson City Hwy, Map 68J, Group B, Parcel 20)

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve Ordinance No. 23/24-09 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Second/Final Reading of **Ordinance No. 23/24-10** Amending the “Zoning Map of the Town of Dandridge, TN” a Component of the “Zoning Ordinance of the Town of Dandridge, TN” from B-4 (Residential/Commercial Resort District) to a R-1 (Low Density Residential District) (Hwy 139, Map 76, Parcel 41.02)

It came on a motion by Alderman ELDER, seconded by Alderman CHAMBERS, to approve Ordinance No. 23/24-10 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
-------------------	-----	-----------------	-----

Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Second/Final Reading of **Ordinance No. 23/24-12** Amending the Zoning Ordinance of the Town of Dandridge, TN, to Add Manufactured Home Sales to the B-2 Zone as a Permitted Use with Conditions

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve Ordinance No. 23/24-12 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance No. 23/24-08** Amending Title 11 Chapter 3 Section 11-302 Weapons & Firearms Generally of the Town of Dandridge TN Municipal Code (amended)

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve Ordinance No. 23/24-08 on first reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance No. 23/24-11** to Amend Title 1 Chapter 1 Adding Title 1-121 “Public Comment Period” to the Dandridge Municipal Code (amended)

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve Ordinance No. 23/24-11 on first reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

X. OLD BUSINESS

None presented.

XI. NEW BUSINESS

- DVFD Station #2 Signage (Fund Balance)

Prefer “Station 2” being noted on the bottom of the sign, and “Garland McCoig Fire Station” on the building above the bay doors. Colors fall within the guidelines of colors within the Historic District (no quorum at the 8/8/23 HPC meeting).

It came on a motion by Alderman ELDER, seconded by Alderman NELSON, to approve the signage not to exceed \$5,000 payable from the VFD operating account.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- SJLL & Broncos Agreements

It came on a motion by Alderman NELSON, seconded by Alderman ELDER, to accept the SJLL & Bronco Agreements.

On a voice vote, the motion passed unanimously, and was so ordered.

- Bids – Lighted (Lighted Pole Displays / Wreaths & Snowflakes)

One bid received: Holiday Designs

<i>62 Snowflake Lighted Pole Displays</i>	<i>\$395 each</i>	<i>\$24,490 total</i>
<i>20 Lighted Wreath Displays</i>	<i>\$525 each</i>	<i>\$10,500 total</i>
<i>Total (\$500 shipping)</i>		<i>\$35,490</i>

Via \$50,000 appropriated ARPA funds (\$14,510 under budget via bid).

The above will replace current snowflake/wreath displays. Old displays will be surplused on GovDeals.

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to accept the above bid from Holiday Designs and to add updated displays/bulbs for the dike (6 trees), not to exceed \$50,000.

Alderman ELDER offered an amendment to the above motion to also extend snowflake displays along one side of Hwy 92 from the high school to I40, not to exceed \$10,000 payable via fund balance (Public Works Superintendent Donald Whaley will determine how many will be needed). Both Aldermen NELSON and CHAMBERS accept the amendment.

A total amount will be presented at the September meeting.

Alderman NELSON requested a date be set to dedicate the new displays in the memory of past Alderman Pam Farrar.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval to Purchase – B-35 PTO Blower w/3 pt Hitch via State Contract (Greenville Turf & Tractor - \$7,628.78)

Parks & Rec, budgeted item (44400-942 \$8,500); replaces turf vac that has already been surplused.

It came on a motion by Alderman CHAMBERS, seconded by Alderman DEPEW, to approve the above purchase in the amount of \$7,628.78.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval of Contract between State of TN Dept of Safety & Homeland Security & Town of Dandridge (TN Advanced Communications Network, TACN) – User Fee = \$200 per radio per year

Police Dept - Part of the Violence Intervention grant, partnership among multiple agencies, no upfront costs, costs are covered at a minimum of 3 years, part of the P25 tacking system (will remove the current Land Air charge of \$7.00 per month per radio). Allows communication with all agencies.

It came on a motion by Alderman DEPEW, seconded by Alderman ELDER, to approve the contract.

On a voice vote, the motion passed unanimously, and was so ordered.

- Approval to Purchase – 2023 Ford F250 Regular Cab 4WD Pickup via State Contract (Ford of Murfreesboro - \$43,375)

FY23 budgeted item (\$55,000)/FY24 fund balance. Will replace the 2007 F250 Regular Cab with a bad lifter (to be surplused).

It came on a motion by Alderman DEPEW, seconded by Alderman CHAMBERS, to approve the above purchase at \$43,375.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval to Purchase – 2024 Mack MD7 with a 10’ Meyer Plow & an 11’ Rogers Dump Body with Hydraulics via State Contract (Worldwide Equipment Enterprises - \$152,795)

Budgeted Item (43100-942 \$175,000), replaces 2004 International Dump Truck that will be surplused.

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve the above purchase.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Special Events Approval – Mike DeVisco Pro & Open Tournament, September 11 & 16, 2023

It came on a motion by Alderman DEPEW, seconded by Alderman NELSON, to approve the above event.

On a voice vote, the motion passed unanimously, and was so ordered.

- Roadblock Request – Dandridge Lions Club – Friday, October 6, 2023, 7:00am – 5:00pm

It came on a motion by Alderman DEPEW, seconded by Alderman ELDER, to approve the roadblock request.

On a voice vote, the motion passed unanimously, and was so ordered.

- Approval of Surplus Property

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve the presented surplus property list to be sold via GovDeals.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Appointment of Design Review Commissioners

*Troy Pulliam
Gary Byrd
Bryant Opeil
Jeff Depew
Stephanie Churchwell
Thad Kirkpatrick (alternate)*

It came on a motion by Alderman ELDER, seconded by Alderman CHAMBERS, to approve the above as the Design Review Commissioners.

On a voice vote, the motion passed unanimously, and was so ordered.

- Retain/Replace Appointed Personnel (Town Judge & Town Attorney)

*Town Judge Rebecca Slone
Town Attorney Jeff Greene*

It came on a motion by Alderman NELSON, seconded by Alderman DEPEW, to retain the above appointed personnel.

On a voice vote, the motion passed unanimously, and was so ordered.

XII. DEPARTMENT HEAD UPDATES

- Town Administrator Chris Shockley
 - Considering planting a tree in the Revolutionary Cemetery in memory of Pam Farrar.
 - Damage reports have been conducted due to the recent windstorm on August 7th.
 - AEC is working on LED street light conversions.
 - MOTT is 3 weeks away.
 - Library mold issues have been resolved.
- DWMF Superintendent Tana Benson
 - CDBG project bid opening is scheduled for 9/7/23.
 - 21 water taps & 8 sewer taps
 - Abandoning a cast iron line on Lakeshore to a PVC line
 - Upsized a supply feed to twin tanks
- Public Works Superintendent Donald Whaley
 - Lots of debris from 8/7 storm
- Assistant Fire Chief Steve Williams
 - Looking for grants
 - Public Relations for Fire Prevention season (also looking for manpower/partners)

- Finance Kendall Moore
 - Preparing for auditors (end of October)
 - Year end closing
- Parks/Rec James Baker
 - Allowed citizens to take shelter during 8/7 storm (will discuss further next month re: emergency shelters)
 - Home & Garden Expo (8/12 & 13)
 - Hosted a back to school slip n slide party and hot dogs/hamburgers for 45 youth
 - New Expo (9/2), “Happy Fall Ya’all”
 - 8/30 Life Line Screenings
- Codes Enforcement/Building Inspector Terry Reneau
 - Inspections are normal (increase with DR Horton homes)
- Chief of Police Carson Williams
 - Working on neighborhood situations re: parking
 - Still waiting on new patrol cars (ordered a year ago)
 - Working on grants
- Alderman ELDER
 - Requested that grants be searched for playground and Field of Dreams – TA Chris Shockley responded that 2 grants have been applied for (Blue Cross Blue Shield Helping Places, a \$750,000 grant) will also look into a \$20,000 Health Foundation grant and consider LPRF funds

XIII. MISCELLANEOUS

- Alternate Emergency Egress Door (PW/Police Meeting Room) – McSpadden Inc. - \$9,393 (Competitive quotes will be obtained)

It was the consensus to proceed with 2 other competitive quotes.

- Emergency Purchase of Storm Cleanup / Debris Removal

Will need extra help for storm debris removal, ALL debris that is placed at the road.

It came on a motion by Alderman DEPEW, seconded by Alderman CHAMBERS, to give the TA, under emergency conditions, to hire extra help for debris pickup/removal for up to 1 month, 3 days per week.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Mayor GANTTE	AYE
Alderman ELDER	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Cherokee Drive / Evans Lane Intersection (Three-way stop request)

MTAS study was conducted in June and did not meet their minimum qualifications for a three-way stop (study was not done during school session).

Suggest another traffic study during school session. Also, place the speed limit monitor in an area in the meantime.

XIV. ADJOURNMENT

It came on a motion by Alderman ELDER, seconded by Alderman CHAMBERS, that the meeting of August 8, 2023, be adjourned.

On a voice vote, the motion passed unanimously, and was so ordered.

George Gantte, Mayor

ATTEST:

Cathy Dixon Town Recorder

MINUTES-BMA-080823