

TOWN OF DANDRIDGE, TENNESSEE
BOARD OF MAYOR AND ALDERMEN
Regular Meeting
9 February 2021

Per Executive Order No. 16 issued by Governor Bill Lee on March 20, 2020, the provisions of the Tennessee Open Meetings Act were suspended, to the extent necessary, to allow governing bodies to meet and conduct essential business by electronic means, as opposed to in person at the same location. The Town of Dandridge Board of Mayor and Aldermen determined that meeting electronically was necessary to protect the health, safety, and welfare of citizens of Dandridge and Jefferson County, due to COVID-19.

The February 9th meeting was accessible to BMA, the media, and the public by electronic means via a video conference meeting via Zoom.

Public access to the meeting was limited as there was no physical location for the meeting in order to protect the public's health, safety, and welfare.

To join the meeting by computer, simply use this link:

<https://us02web.zoom.us/j/7616283471?pwd=WDBNc2xvdndvK2xITk9ENDVXUUg2dz09>

(this may require a quick download of the zoom application to your computer)

To join the meeting by phone, simply dial the following number: 929 205 6099

Follow the prompts, entering your meeting ID, followed by the # symbol.

Meeting ID: 761 628 3471 Passcode: 491759

I. PUBLIC HEARING

- **Ordinance No. 20/21-05** Amending the “Zoning Map of the Town of Dandridge” a Component of the “Zoning Ordinance” from a R-3, High Density Residential District to a B-4 Residential & Commercial Resort District (331 Goose Creek Road, Map 67, Parcel 51)

No Comments

- **Ordinance No. 20/21-06** Amending the “Zoning Map of the Town of Dandridge” a Component of the “Zoning Ordinance” from a B-3, Interstate Commercial District to a B-4 Residential & Commercial Resort District (274 Goose Creek Road, Map 57, Parcels 77 & 77.01)

No Comments

II. CALL TO ORDER

- A.** The Dandridge Board of Mayor and Aldermen (BMA) met in a regular session via a video conference meeting via Zoom in Dandridge, Tennessee on Tuesday, the 9th day of February 2021.
- B.** Vice-Mayor JESSICA ELDER was present and presiding and called the meeting to order.

III. ROLL CALL

- A.** A roll call of the BMA was conducted with the following members responding:
 - Alderman MIKE CHAMBERS
 - Alderman JEFF DEPEW
 - Vice-Mayor JESSICA ELDER
 - Alderman TODD KESTERSON
 - Alderman MIKE NELSON
 - Alderman MARIANNE REESE

ABSENT: Mayor GEORGE GANTTE

- B.** A quorum being present, the following business was conducted and entered on the record:

IV. READING OF THE MINUTES

It came on a motion by Alderman CHAMBERS, seconded by Alderman DEPEW, to approve the Regular Session minutes of the January 12, 2021 meeting as written.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	DEFER

On a roll call vote, the motion passed unanimously, and was so ordered.

V. PUBLIC PRESENTATIONS

- Stephanie Churchwell (Majestic Bay) – Propose that the town extend the sidewalks from downtown to Majestic Bay Subdivision along Hwy.139.

VI. PRESENTATION OF PETITIONS, MEMORIALS, REMONSTRANCES, AND COMMUNICATIONS

None presented.

VII. BUSINESS PRESENTED BY THE MAYOR

- Appointment to Dandridge Regional Planning Commission (replacing Linda Swann who has resigned)

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to suspend the rules and add the above item to the agenda

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to appoint Bryant Opeil to the Dandridge Regional Planning Commission to complete the unexpired term of Linda Swann who resigned.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

VIII. FINANCIAL REPORT BY THE TOWN RECORDER

<u>Bank Balance:</u>	<u>BMA Acct:</u>	\$2,812,370.81	<u>Drug Fund Balance:</u>	\$ 28,203.44
			<u>DVFD Balance:</u>	\$263,453.49

IX. PRESENTATION OF ORDINANCES AND RESOLUTIONS

- Final Reading of **Ordinance No. 20/21-05** Amending the “Zoning Map of the Town of Dandridge” a Component of the “Zoning Ordinance” from a R-3, High Density Residential District to a B-4 Residential & Commercial Resort District (331 Goose Creek Road, Map 67, Parcel 51)

It came on a motion by Alderman CHAMBERS, seconded by Alderman KESTERSON, to accept Ordinance No.20/21-05 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Final Reading of **Ordinance No. 20/21-06** Amending the “Zoning Map of the Town of Dandridge” a Component of the “Zoning Ordinance” from a B-3, Interstate Commercial District to a B-4 Residential & Commercial Resort District (274 Goose Creek Road, Map 57, Parcels 77 & 77.01)

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to accept Ordinance No.20/21-06 on final reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- **Resolution No. 20/21-06** Calling for a Public Hearing on the Proposed Annexation of Territory into the Town of Dandridge by Owner Consent and Approving a Plan of Services (236 Gaut Road, Map 67, Parcel 49)

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve Resolution No.20/21-06.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance No. 20/21-07** Amending the “Zoning Map of the Town of Dandridge” a Component of the “Zoning Ordinance” from an A-1 County Agricultural District to a B-4 Residential & Commercial Resort District (236 Gaut Road, Map 67, Parcel 49)

It came on a motion by Alderman CHAMBERS, seconded by Alderman KESTERSON, to approve Ordinance No.20/21-07 on first reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance No. 20/21-08** To Establish an Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of Such Program Plan

It came on a motion by Alderman DEPEW, seconded by Alderman CHAMBERS, to approve Ordinance No.20/21-08 on first reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

X. OLD BUSINESS

None presented.

XI. NEW BUSINESS

- Discussion & Consideration to Rent the Football Field at the FOD for a “Bluegrass Festival for Veterans”

Requested via host Anthony Bales, for Saturday April 24, 2021. Bronco football would host concessions.

Chris Shockley, Parks/Rec - The current COVID 19 guidelines for festivals/special-outdoor events was discussed (pedestrian walk/guest floor plan & social distancing, temperature checks). Due to this being an outdoor event, it will be hard to know a number of attendees at this time.

Alderman DEPEW (confirmed by town attorney Jeff Greene) commented that the Governor’s Executive Order # 75 removes any size requirements for sporting events and outdoor events.

It came on a motion by Alderman DEPEW, seconded by Alderman NELSON, to approve the “Bluegrass Festival for Veterans” event.

Concerns: spectators and lack of wearing masks and still dealing with a pandemic and potential outbreak

Prefer that event be postponed to late Summer/early Fall.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	NO	Alderman KESTERSON	NO
Alderman DEPEW	AYE	Alderman NELSON	NO
Vice-Mayor ELDER	AYE	Alderman REESE	NO

On a roll call vote, the motion failed 2-4, with Aldermen CHAMBERS, KESTERSON, NELSON, and REESE voting NO, and was so ordered.

- Discussion & Consideration to Rent the FOD Activity Center for a Spring Shopping Expo (Saturday, April 4, 2021)

Previous expo’s have been coordinated and held by Cathy Graham as recent as June 2020, September 2020, and December 2020 (with a total of 3 expo’s being held last year with approx. 130-140 local small community business vendors per expo). TN Pledge guidelines are followed at events held at the FOD Activity Center such as establishing a guest flow plan and requiring temperature checks at the door, mask encouragement, etc. (2020 events were not presented to BMA for approval). As TN Pledge has been followed in the past, this event is being considered along with other large scale special event requests for 2021.

Item dies/fails approval for lack of a motion.

- Review/Approval of Special Events for 2021
 - March 20, 2021 5:00am-6:00pm White Pine Marine Trail - **approved**
 - April 15, 2021 5:00am-7:00pm Bassmaster Southern Open - **approved**
 - April 24, 2021 5:00am-6:00pm BFL 2021 All American - **approved**
 - May 1, 2021 5:00am-6:00pm Morristown Marine Tourn Trail - **approved**
 - **May 1, 2021 8:00am-8:00pm Back the Blue/Red Festival – Needs to complete page 2 of the Special Events Application**
 - May 18-20, 2021 6:00am-9:00pm Southeast Region Mine Rescue Contest – **approved**
 - May 22, 2021 5:00am-6:00pm White Pine Marine Trail - **approved**
 - June 12, 2021 5:00am-3:00pm 7th Annual Triathlon - **approved**
 - **June 19, 2021 10:00am-8:00pm Dandridge June Jubilee - Will re-visit this proposal**
 - **August 21, 2021 10:00am-1:00pm Battle of Dandridge - Suggest to hold event at Field of Dreams instead of Main/Church St., will re-visit this proposal**
 - September 11th 5:00am-6:00pm TN Team Trail - **approved**
 - **September 25th 9:00am-9:00pm Scots-Irish Festival - Will re-visit this proposal**

- October 8, 2021 7:00am-6:00pm Big Bass - approved
- October 16, 2021 5:00am-6:00pm White Pine Marine Trail - approved
- November 5, 2021 5:00am-6:00pm White Pine Marine Trail 2021 Championship - approved

A suggestion was made that the bass tournaments be approved so long as social distancing is part of the plan. (Lauren Hurdle, Tourism – the fishing tournaments practice strict COVID guidelines, social distancing, time frames for weigh ins are spaced out, limited spectator attendance)

Also requests that the pre registrations/dinners at FOD not be held before the tournaments. (Lauren Hurdle also reported that there are no in person meetings/everything is done virtually)

Suggest that other events not be considered until March or April in order to determine status of current pandemic.

Concerns: Events keep being put off until its too late to actually schedule; entertainment/event commissioned contracts need to be scheduled and signed; crowds; already approved certain town events such as MOTT, event last minute scheduling/cancellations

It came on a motion by Alderman DEPEW, seconded by Alderman CHAMBERS, to approve all events based on regulations/recommendations of Town Administrator Matt Rudder and Town Attorney Jeff Greene (Back the Red/Blue Festival will need to complete page 2 of their application before an approval is given and the Battle of Dandridge be held at the Field of Dreams instead of downtown due to public safety concerns)

Cathy Graham asked that the Spring Shopping Expo previously discussed and not approved be added back to the events for approval. (Per Town Attorney Jeff Greene, BMA needs a motion to reconsider something already disposed of).

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	NO	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	NO
Vice-Mayor ELDER	AYE	Alderman REESE	NO

On a roll call vote, the motion failed due to a tie vote, with Aldermen CHAMBERS, NELSON, and REESE voting NO, and was so ordered.

It came on a motion by Alderman CHAMBERS, seconded by Alderman REESE, **to approve** all the bass tournaments due to their strict COVID guidelines and take recommendations of the Town Administrator; motion amended to include the Triathlon; motion amended to include **all the fishing related tournaments**, June Jubilee, the **Southeast Region Mine Rescue Contest**, and the **Triathlon**; motion amended to revisit the following events at a later date/meeting as needed: Back the Blue/Red Festival, June Jubilee, Battle of Dandridge, and Scots-Irish Festival

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	NO
Alderman DEPEW	AYE	Alderman NELSON	NO
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed 4-2, with Aldermen KESTERSON and NELSON voting NO, and was so ordered.

- Approval to Transfer a Caterpillar 416C Backhoe Loader from the Public Works Department to the DWMF and Transfer a John Deere 310 Backhoe Loader from the DWMF to the Public Works Department

The John Deere 310 Backhoe Loader will be sold as surplus on GovDeals.com to help recoup revenue for new Backhoe Loader recently purchased for the Public Works Department.

It came on a motion by Alderman NELSON, seconded by Alderman REESE, to approve the equipment transfers.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval of Change Order #1 – Moving Pump House Off Gas Line (+\$8,687)

Referencing the Exit 417 waterline project, gas lines were failed to be marked in a particular area and was forced to move the new pump house from original plans, located in the vicinity of Grants Chapel Church.

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve Change Order #1 in the amount of \$8,687.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	NO RESPONSE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Discussion & Consideration of Sole Source Purchase of Barnes Grinder Pumps from Buchanan Pump Service and Supply for the Sugarfork Pump Station

Sole source purchase for 2 Barnes 10 HP grinder pumps at a total cost of \$12,967, replaces two existing seven horse powered pumps that are fifteen years old at the Sugar Fork pump station. The sole source purchase is identical to pumps currently located at the Henderson Island station. One pump at Sugar Fork is currently out, the good pump will be kept for future use and interchanged at a smaller pump station as needed.

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to approve the sole source purchase from Buchanan Pump Service and Supply at a total cost of \$12,967.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval of the Annual Financial & Independent Auditor’s Report for FY ending 6/30/20

No audit findings noted.

It came on a motion by Alderman DEPEW, seconded by Alderman KESTERSON, to approve the Annual Financial & Independent Auditor’s Report for FY ending 6/30/20.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval to Surplus Town Property

Parks and Recreation Department

1. Sports Art Treadmill (Serial# 0260030)
2. Sports Art Treadmill (Serial# 0260031)
3. Sports Art Elliptical (Serial# 0267604)
4. Sports Art Elliptical (Serial# 0267605)
5. Sports Art Upright Bike (Serial# 70027444)
6. Schwinn Airdyne Upright Bike (Serial# 3550012GIA10500018)
7. Schwinn Airdyne Upright Bike (Serial# 2500G00248)
8. Reva Ultra Camera System (Serial# 12070712010385) with remote, power adapter and 8 cameras

Public Works Department

1. John Deere 310DA Backhoe Loader (PIN# T0310DG800108)
2. (5) 200-amp electrical service boxes on metal poles

Police Department

1. Ford Crown Victoria (parts only) - (VIN #2FABP7BVXAX145755)
2. Panasonic Toughbook CF-53 (Serial# 5LTSA41434)
3. Panasonic Toughbook CF-53 (Serial# 7ATSA94192)
4. Seven office cubicle partitions
5. Dell Computer Tower (Serial# 28457609401)
6. Dell Computer Tower (Serial# 34743870506)
7. Dell Computer Tower (Serial# 34812820074)
8. Computer Tower (Serial# 107280733)

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve the sale of surplus property.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- FY2022 BMA Budget Retreat

No action needed/taken. Town Administrator will confer with BMA members to schedule a date for the retreat in March.

XII. DEPARTMENT HEAD UPDATES

- FODAC Chris Shockley:
 - in the middle of basketball season
 - Governor’s Executive Order #75 took away size limits; spectator size has been increased from one person per player to four people per player
 - Games are still live streamed
 - Getting ready for baseball season
- DWMF Mike Norton:
 - Turner continues construction work
 - Hart Road new concrete/steel water tank is on line with 400,000 gallons of water
 - The road bore on Hwy.92 at Grants Chapel is in
 - Awaiting approval to bore I40 between Pilot and Rusty Wallace Ford

- Concreting of the Creek pumpstation was completed today
 - Repairing leaks as needed
- Fire Chief Andy Riley:
 - Call volume was down for the month of January
 - There have been a couple of structure fires in February already
 - The AFG grant for a new truck is due by the end of the week (\$230,000), replaces the old 1987 brush truck that is currently out of service
- Chief of Police Carson Williams:
 - There is an increase in call volume
 - Completing training
 - Lobby area is still limited access
- Building Inspector/Codes Enforcement Terry Reneau:
 - Building is consistent
 - New business, building a new building at the Volunteer Title Company location, headquarters for a movie production company
 - March Planning Commission meeting will include first phase site plans for Killion Road apartments, other developers are looking at property for residential development
 - Commercial interest is also improving
- Public Works Superintendent Donald Whaley:
 - Cleaning streets, cutting limbs, patching potholes

XIII. MISCELLANEOUS

- Alderman Mike Nelson – Informed event coordinators that were not previously approved that their events could be considered and approved at a later date, should consider their contracts and scheduling in last months, should go ahead and schedule and BMA could approve in the last few minutes.
- Cathy Graham asked once again for her Spring Shopping Expo to be considered; no further consideration was given.

XIV. ADJOURNMENT

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, that the meeting of February 9, 2021 be adjourned.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Vice-Mayor ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

Jessica Elder, Vice-Mayor

ATTEST:

Cathy Dixon Town Recorder

MINUTES-BMA-020921