

**TOWN OF DANDRIDGE, TENNESSEE
BOARD OF MAYOR AND ALDERMEN
Regular Meeting
14 November 2017**

I. CALL TO ORDER

- A. The Dandridge Board of Mayor and Aldermen (BMA) met in a regular session at the Dandridge Police Department/Public Works Building in Dandridge, Tennessee on Tuesday, the 14th day of November 2017.
- B. Vice-Mayor TODD KESTERSON was present and presiding. Vice-Mayor KESTERSON called the meeting to order immediately following the Beer Board Meeting.

II. ROLL CALL

- A. A roll call of the BMA was conducted by Town Recorder Cathy Dixon, with the following members responding:

- Alderman MIKE CHAMBERS
- Alderman JEFF DEPEW
- Alderman JESSICA ELDER
- Vice-Mayor TODD KESTERSON
- Alderman MIKE NELSON
- Alderman MARIANNE REESE

ABSENT: Mayor GEORGE GANTTE

- B. A quorum being present, the following business was conducted and entered on the record:

The Pledge and Invocation was led by DWMF Superintendent Mike Norton.

III. READING OF THE MINUTES

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve the Regular Session minutes of the October 10, 2017 meeting as written.

On a voice vote, the motion passed unanimously, and was so ordered.

IV. PUBLIC PRESENTATIONS

- Pete Martin (Farmers Market Rep) – Total sales for the year was \$3,638.15. Best day of sales was on July 29th with \$2,100.80. Worst day of sales was October 14th with \$374.00. Average sales of the 26 markets was \$1,293.00. Total sales for the year was approximately \$3,500-\$3,600 less than last year, probably due to more rainy days this season. Averaged anywhere from 3 – 8 vendors. Starting budget for next years Farmers Market will be \$1,360.00. Majority of expense is used for advertising in addition to a \$1,000 grant. Thanked the town for the support of the market.
- Tim Hendrick, ETDD - Public Meeting re: Eligible Projects and Expected Funding Levels for the 2018 Community Development Block Grant Program (2019 sewer project)

V. PRESENTATION OF PETITIONS, MEMORIALS, REMONSTRANCES, AND COMMUNICATIONS

None presented.

VI. BUSINESS PRESENTED BY THE MAYOR

None presented.

VII. FINANCIAL REPORT BY THE TOWN RECORDER

<u>Bank Balance:</u>	<u>BMA Acct:</u>	\$1,124,193.54	<u>Drug Fund Balance:</u>	\$ 41,416.87
	<u>Money Market Balance:</u>	\$ -0-	<u>DVFD Balance:</u>	\$290,194.67

VIII. CONSENT AGENDA

- **Resolution No. 17/18-09** Authorizing the Town of Dandridge to Participate in the Pool’s Property Conservation Matching Grant Program
- **Resolution No. 17/18-10** Urging the General Assembly of TN to make a New Law or Amend Existing Law to Permit Electrical Power Utilities to Participate in the Free Market Distribution of Broadband Internet Services and to Define Broadband Service
- Approval of a Naloxone/Narcan Administration Policy for the Dandridge Police Department
- Approval of a Law Enforcement Civilian “Ride-A-Long” Program for the Dandridge Police Department
- Approval of Parade/Road Closure – DVFD Annual Christmas Parade, Saturday, December 23rd, line up begins at 1:00

It came on a motion by Alderman NELSON, seconded by Alderman ELDER, to approve all items within the consent agenda.

On a voice vote, the motion passed unanimously, and was so ordered.

IX. OLD BUSINESS

None presented.

X. NEW BUSINESS

- Approval of a Lease Modification with the Point Resort

It came on a motion by Alderman DEPEW, seconded by Alderman CHAMBERS, to approve the lease modification.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Selection of a Drug Free Workplace Program for the Town of Dandridge Employees

It came on a motion by Alderman NELSON, seconded by Alderman REESE, to select and approve the TN Department of Labor TN Drugfree Workplace model policy

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Consideration/Approval to Pursue Pet Safe, Legacy Parks, and Parks and Recreation Dog Park Grants in Conjunction with Jefferson County on County Property near Industrial Park Road

It came on a motion by Alderman CHAMBERS, seconded by Alderman DEPEW, to approve contingent on Jefferson County providing access from County Farm Road and an agreement who will be responsible for maintenance.

On a voice vote, the motion passed unanimously, and was so ordered.

- Consideration/Approval to Convert a Part-Time Position to Full-Time for the Public Works Department

Funded via fund balance at current pay rate (\$14,000), to begin December 4, 2017, benefits to begin January 1, 2018.

It came on a motion by Alderman CHAMBERS, seconded by Alderman REESE, to convert the part-time position to a full-time position.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval to Purchase Infield Clay Mix for the FOD

\$4,000 to be used from the contingency fund.

It came on a motion by Alderman ELDER, seconded by Alderman CHAMBERS, to approve the purchase.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Consideration/Approval to Purchase a 100' x 100' lot from Ritchie Ridley for Town Public Parking (Graveyard Alley)

Mayor Gantte has approached Mr. Ridley with an offer, but Mr. Ridley has not responded as of yet.

It came on a motion by Alderman DEPEW, seconded by Alderman ELDER, to table this item until the next regular scheduled meeting.

On a voice vote, the motion passed unanimously, and was so ordered.

- Consideration/Approval to Purchase Property on Hillview Drive in order to Access Lakefront Property for Future Waterfront Plans and a Greenway Path

Properties of Joyce Bussell (\$350,000), Chad Long (\$300,000). Funds would be used via fund balance or note.

This item dies for a lack of a motion.

- Consideration/Approval to Purchase an Iceless Skating Rink

Total \$13,120 with shipping, 40 skater rink package. 30 skater rink package (4x8, 1 1/2 x 24 x 48') would cost \$9,560 (does not include skates). Questions – storage, maintenance, staff

It came on a motion by Alderman REESE, seconded by Alderman NELSON, to table this item until the next regular scheduled meeting to give the Town Administrator and the Recreation Coordinator time to travel to view one of the actual rinks and gather more information.

On a voice vote, the motion passed unanimously, and was so ordered.

- Town Attorney Appointment

Town Attorney Jim Gass has been appointed as the 4th Judicial Circuit Court Judge and will no longer be able to act as town attorney.

5 candidates were interviewed. An interim position will be appointed to complete the term of the previous town attorney until July 30, 2018. Agreement presented allows for the following:

- *Monthly based salary (\$1,800)*
- *Per hour for litigation cases (\$125)*
- *Per hour after exceeding 20 hours per month of regular use, if prior approval is received by the Town Administrator (\$125)*
- *TCRS pension system*
- *Professional dues to attend TN Municipal Attorneys Assoc. annually and the International Municipal Attorneys Assoc. every other year (beginning 2019)*

Alderman CHAMBERS nominates Jill Talley as interim town attorney.

It came on a motion by Alderman DEPEW, seconded by Alderman NELSON, to cease nominations and authorize the town administrator to present an agreement negotiation with Ms Talley.

On a voice vote, the motion passed unanimously, and was so ordered.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Commission Appointment
Regional Planning Commission (Rich Ridley term expires 12/1/17)

It came on a motion by Alderman NELSON, seconded by Alderman ELDER, to table this item until the next regular scheduled meeting.

On a voice vote, the motion passed unanimously, and was so ordered.

- Approval to Proceed with Preliminary Plans and Contracts for the 2018 Music on the Town Series

It came on a motion by Alderman NELSON, seconded by Alderman CHAMBERS, to proceed with preliminary plans and contract approvals for the 2018 MOTT series.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	AYE
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval to Continue to Sponsor the Scots Irish Festival for 2018 and Contract with Clay Patterson to Organize/Produce the Event (\$5,000)

It came on a motion by Alderman DEPEW, seconded by Alderman CHAMBERS, to contract with Clay Patterson to organize/produce the 2018 Scots Irish Festival.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Vice-Mayor KESTERSON	AYE
Alderman DEPEW	AYE	Alderman NELSON	NO
Alderman ELDER	AYE	Alderman REESE	AYE

On a roll call vote, the motion passed 5-1, with Alderman NELSON voting NO, and was so ordered.

XI. MISCELLANEOUS

None presented.

XII. ADJOURNMENT

It came on a motion by Alderman ELDER, seconded by Alderman DEPEW, that the meeting of November 14, 2017 be adjourned.

On a voice vote, the motion passed unanimously, and was so ordered.

Todd Kesterson, Vice-Mayor

ATTEST:

Cathy Dixon Town Recorder

MINUTES-BMA-111417